

Sample Form: Consent Cover Letter for Survey Research

TITLE OF STUDY

NOTE: Fill in blanks "*italicized language*" (add/delete) as appropriate to your research.

Remember to *delete these instructions* and any other non-applicable language.

Dear Participant,

I invite you to participate in a research study entitled (specify):

_____. I am currently enrolled in the (*specify program*) at (name of the institution) in (name of the city and country) , and am in the process of writing my (i.e., PhD or Master's Thesis). The purpose of the research is to determine: _____.

The enclosed questionnaire has been designed to collect information on:

_____.

Your participation in this research project is completely voluntary. You may decline altogether, or leave blank any questions you don't wish to answer. There are no known risks to participation beyond those encountered in everyday life. Your responses will remain confidential and anonymous. Data from this research will be kept under lock and key and reported only as a collective combined total. No one other than the researchers will know your individual answers to this questionnaire.

If you agree to participate in this project, please answer the questions on the questionnaire as best you can. It should take approximately (*specify time*) to complete. Please return the questionnaire as soon as possible in the enclosed business reply envelope.(OR give instructions as to what to do with the completed survey if it is online)

If you have any questions about this project, feel free to contact (*INVESTIGATOR name & title* at *CONTACT INFORMATION*). Information on the rights of human subjects in research is available through (The Scientific Research Ethic Committee

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Deanship of Scientific Research

the research got the approval from), website:; (*insert name and contact number of the Ethics Committee Chair*).

Thank you for your assistance in this important endeavor.

Sincerely yours,

PRINCIPAL INVESTIGATOR